MONTANA STATE UNIVERSITY

CAMPUS PLANNING, DESIGN & CONSTRUCTION
Sixth Avenue and Grant Street • P.O. Box 172760 • Bozeman, Montana 59717-2760
Phone: (406) 994-5413 • Fax: (406) 994-5665

ADDENDUM NO. 2 - OUTLINE AND SUMMARY INFORMATION

Project Name:	MSU Marsh 40, 41, 54 HVAC Upgrade	PPA No.:	25-1248
Location:	Montana State University - Bozeman	Date:	1/9/2025
Owner:	State of Montana, MSU – Bozeman		
	Plew Building 6th and Grant, PO Box 172760		
	Bozeman, Montana 59717-2760		

To: All Plan Holders of Record

*The Plans and Specification prepared by Consulting Design Solutions dated **December 5th 2025** shall be clarified and added as follow. The bidder proposes to perform all the following clarifications or changes. It is understood that the Base Bid shall include any modification of Work or Additional Work that may be required by reason of the following change or clarifications.*

The Bidders are to acknowledge the receipt of this Addendum by inserting its number and date into their Bid Forms. Failure to acknowledge may subject the Bidder to disqualification and rejection of the bid. This Addendum forms part of the Contract Documents as if bound therein and modifies them as follows:

1. AMENDMENTS TO THE PROJECT MANUAL
    a. INVITATION TO BID:
        i. **CHANGE** Bid date and time to Tuesday, January 20, 2026 at 2:00 PM
        ii. See the attached revised Invitation to Bid.
    b. PERMIT NOTICE
        i. **ADD:** Electrical and Plumbing Contractors will need to secure their specific permits.
        ii. See the attached revised Permit Notice.
    c. PREBID MEETING AGENDA
        i. **CLARIFICATION**: The bidding considerations values presented in the pre-bid meeting were out-of-date, the correct values were included in Addendum 1.
        ii. See the attached clarified Pre-Bid Meeting Agenda.
    d. GENERAL CONDITIONS OF THE CONTRACT FOR CONSTRUCTION
        i. **CHANGE** The following sections for clarity regarding permit securing and payment.

Page 15 of the Project Manual

Old: 2.1.4. Except for permits and fees, including those required under Subparagraph 3.7.1, which are the responsibility of the Contractor under the Contract Documents, the Owner shall secure and pay for necessary approvals, easements, assessments and charges required for construction, use or occupancy of permanent structures or for permanent changes in existing facilities.

New: 2.1.4. Except for permits and fees, including those required under Subparagraph 3.7.1, which are the responsibility of the Contractor under the Contract Documents, the **Owner shall secure and pay for initial plan review and building permit**, necessary approvals, easements, assessments and charges required for construction, use or occupancy of permanent structures or for permanent changes in existing facilities.

Page 22 of the Project Manual

Old: 3.7.1. Unless otherwise provided in the Contract Documents, the Contractor shall secure and pay for the building permit and other permits and governmental fees, licenses and inspections necessary for proper execution and completion of the Work which are customarily secured after execution of the Contract, including but not limited to, the building permit fee, electrical, plumbing, sewer connection fee and mechanical permit fee, and any required impact fees and which are legally required when bids are received or negotiations concluded.

New: 3.7.1. Unless otherwise provided in the Contract Documents, the **Owner shall pay for plan review and building permit fees** and the Contractor shall secure and pay for the building permit and other permits and governmental fees, licenses and inspections necessary for proper execution and completion of the Work which are customarily secured after execution of the Contract, including but not limited to, electrical, plumbing, sewer connection fee and mechanical permit fee, and any required impact fees and which are legally required when bids are received or negotiations concluded.

2. AMENDMENTS TO THE DRAWINGS

   a. None at this time.

3. AMENDMENTS TO EQUIPMENT INFORMATION

   a. None at this time.

4. ATTACHMENTS

   a. Invitation to Bid

   b. Permit Notice

   c. Pre-Bid Meeting Agenda

MONTANA
STATE UNIVERSITY

UNIVERSITY FACILITIES MANAGEMENT
Sixth Avenue and Grant Street
P.O. Box 172760 • Bozeman, Montana 59717-2760
Phone: (406) 994-5413 • Fax: (406) 994-5665

INVITATION TO BID

Sealed bids will be received until **2:00 PM** on **Tuesday January 20th, 2026** and will be publicly opened and read aloud in the offices of **MSU University Facilities Management, Plew Building, 6th & Grant, Bozeman, Montana**, for: **MSU Marsh 40, 41,54 HVAC Upgrade, PPA No. 25-1248.**

Bids shall be submitted on the form provided within the Contract Documents. Contract documents may be obtained at the offices of:

Montana State University
UNIVERSITY FACILITIES MANAGEMENT
Plew Building, 6th & Grant
PO Box 172760
Bozeman, Montana 59717-2760

On the web at:
http://www.montana.edu/pdc/bids.html

A PRE-BID WALK-THROUGH IS SCHEDULED FOR TUESDAY, DECEMBER 30th 2025, AT 2:00 PM PARTICIPANTS SHOULD MEET AT MARSH LABORATORY, WEST ENTRANCE. ATTENDANCE IS STRONGLY RECOMMENDED. QUESTIONS RECEIVED AFTER THIS DATE, WILL BE RESPONDED TO AT THE OWNER'S DISCRETION. Bidders should thoroughly review the contract documents before the pre-bid conference.

Bids equal to or greater than $150,000 must be accompanied by a bid security meeting the requirements of the State of Montana in the amount of 10% of the total bid. After award, the successful bidder must furnish an approved Performance Security and a Labor & Material Payment Security each in the amount of 100% of the contract for contracts equal to or greater than $150,000.

No bidder may withdraw his bid for at least thirty (30) calendar days after the scheduled time for receipt of bids except as noted in the Instructions to Bidders.

The Owner reserves the right to reject any or all bids and to waive any and all irregularities or informalities and the right to determine what constitutes any and all irregularities or informalities.

Time of Completion
Bidder agrees to commence work after receipt of the Contract for Construction, on the specified date of commencement, and to substantially complete the project by **June 30th, 2026**.

The State of Montana makes reasonable accommodations for any known disability that may interfere with an applicant's ability to compete in the bidding and/or selection process. In order for the state to make such accommodations, applicants must make known any needed accommodation to the individual project managers or agency contacts listed in the contract documents.

State of Montana - Montana State University

MONTANA STATE UNIVERSITY

UNIVERSITY FACILITIES MANAGEMENT

Sixth Avenue and Grant Street • P.O. Box 172760 • Bozeman, Montana
59717-2760 Phone: (406) 994-5413 • Fax: (406) 994-5665

PERMIT NOTICE

Project Name: Marsh 40,41,54 HVAC Upgrade
PPA #: 25-1248

The permit application for this project has been submitted to the Montana Department of Labor & Industry (DOLI) for review via the portal:

https://bsd.dli.mt.gov/building-codes-permits/permit-applications/building-permits/

The owner shall pay for plan review fees and building permit fees required for this project.

The building permit must be appropriately displayed at the project site before construction may begin.

Electrical and Plumbing contractors will need to secure their specific permits. Information can be found here:

https://bsd.dli.mt.gov/building-codes-permits/

PRE-BID MEETING AGENDA

Project: MSU Marsh 40, 41, 54 HVAC Upgrade PPA 25-1248
From: Todd Cook, Facilities Engineer, 406-994-5480
Date: 12/30/25

1. Sign in sheet / introductions

2. Availability of contract documents – MSU website

3. Arrangement of Work:
    a. Related work being performed by MSU or other contractors.?
    b. Use of building areas for construction ?
    c. Laydown area next to Vet Shop Quonset

4. Bidding Considerations:
    a. Plan review fees and building permit fees paid by owner. Subcontractor permit fees paid by contractor. CDS to submit after pre-bid.
    b. Bid opening Tuesday, 01/13/26, 2pm
    c. Bid security of 10% of bid for all projects over $150,000
    d. Deadline for substitution and addenda, Tuesday, 01/06/26
    e. Performance, labor, and material bonds for 100%, for projects over ~~$25,000~~ $150,000
    f. State tax of 1% for projects over ~~$50,000~~ $80,000
    g. Prevailing wages for projects over $25,000
    h. General liability, Owner protective liability, and property insurance in MSU name.
    i. Completion of project June 30th 2026.
    j. Liquidated damages of $100 per day.
    k. Monthly project meetings during construction phase.

5. Review drawings and technical specification.

6. Questions that have been raised since bid documents sent out.

7. Open discussion of project and related questions.

8. Project walk-through